

Paisley Art Institute
Trustees' Annual Report and Financial Statements
For the year ended 31 July 2021

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For the Year Ended 31 July 2021

Charity number SC000840

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Administrative Information **1**

The Trustees at the Date of This Report are:

Joe Hargan	President
Robert Kelsey	Vice President
Eslyn Barr	Vice President
Colin C MacKean	Honorary Treasurer
Annelouise Hargan	Secretary

Accountants

McLaren Ross
19 Glasgow Road
Paisley
PA1 3QX

Charity Number
SC000840

Trustees' Report **2**

The Trustees present their report with the financial statements of the charity for the year ended 31 July 2021. The financial statements have been prepared in accordance with the basis of accounting, and accounting policies as set out in notes 3 and 4 respectively, to the accounts.

Scottish Charity Number: SC000840

Address: Paisley Art Institute
1 Millburn Drive
Kilmacoll
PA13 4JF

Trustees during the year:	Jean Cameron	President (to 27 th August 2020)
	Rowena Comrie	President (from 01 st December 2020)
	Caroline Gormley	Vice President
	Eoghann MacColl	Vice President
	Nancy Docherty	Secretary (to 01 st December 2020)
	Steven Thomson	Secretary (from 01 st December 2020)
	Graham Maloney	Honorary Treasurer

Structure and Management

Paisley Art Institute (PAI) is a charitable, unincorporated organisation. The purpose of the Institute, as recorded in the Constitution dated November 2016, is the encouragement and the promotion of Art by means of exhibitions and occasional lectures, meetings and demonstration classes, and the purchase of works of art or literature or by any other means which the committee determines appropriate.

The Charity's Committee of Management formally meets five times per year and includes the post holders of President, Vice Presidents (2), Secretary, Membership Secretary and Honorary Treasurer. Informal or extraordinary meetings may be arranged throughout the year.

Objectives and Activities

Committee of Management

The president, Jean Cameron resigned from the committee during the year due to work commitments.

At the December 2020 AGM there were some other changes to the Committee of Management. The following committee members retired from the Management Committee having served their term.

Those retirees were:

Secretary: Nancy Docherty
Elise V Allan
Dominic Snyder
Lindsey McLachlan

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The following standing members were re-elected

Richard Burgess (Lay)
Eòghann MacColl (Artist)
Steven Thomson (Lay)
Rowena Comrie (Artist)
Caroline Gormley (Artist)
Graham Maloney (Lay)

The following new members were elected

Denise MacColl (Lay)
Maureen Rocksmoore (Artist)

The effective Committee of Management & Charity Trustees for 2020/21 became:

President & Membership Secretary– Rowena Comrie
Vice-President - Caroline Gormley
Vice-President – Eoghann MacColl
Secretary – Steven Thomson
Richard Burgess
Denise MacColl
Maureen Rocksmoore

HONORARY TREASURER

Graham Maloney

Activities 2020/2021

The Charity in 2020-2021, like many other charities, experienced continued disruption to its usual activities due to the Corona virus pandemic. Galleries and Museums continued to be closed to the public until 26th April 2021 when some measures to ease restrictions on social gathering came in to place.

The Trustees had planned to resurrect the Scottish Drawing Competition which had not been held since 2017. Following a nationwide call for entries in February 2021, 217 entries were received. An exhibition of the selected works was show at Artspace37, a temporary pop-up gallery, in the Piazza Shopping Centre, Paisley from 4th to 26th June 2021.

1200 visitors came to see the show and during the run four free creative learning workshops took place on Saturday afternoons alongside the exhibition. Visitors were particularly pleased to be able to visit galleries once more after 15 months of lockdown. A souvenir catalogue was produced. Sales for the show were modest and a £1.5k surplus was achieved. Five prizes were awarded to artists in the Drawing Competition.

Sadly, plans for the 133rd Annual Exhibition, which was proposed for the autumn of 2021, were shelved due to a loss of the temporary venues in the Piazza, those being Artspace37 and the adjacent POP space run by Renfrewshire Leisure.

The Charity's social media presence continued to grow, as did interest in its website. 38 new artist members were accepted in the year and were confirmed at the AGM.

Financial Review

The Trustees' policy is to maintain sufficient reserves to cover a minimum of three months expenditure, excluding exhibition costs and artist payments. Exhibition costs are met from commission on exhibition painting sales and catalogue sales. Artist payments are only payable on exhibition sales completed and paid.

Grants Policy

The charity does not make grants. Awards are made annually on the basis of judging panel recommendations for various categories of art. Most of these awards are funded by sponsors.

Risk Statement

The trustees actively consider the risks to which the charity is exposed and where possible, and appropriate, take such actions as are necessary to mitigate those risks.

Statement of Trustees' Responsibilities

It is the responsibility of the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the results of the charity for that year. In preparing the financial statements the Trustees are required to:


select suitable accounting policies and then apply them consistently:

make judgement and estimates that are reasonable and prudent:

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other regularities.

On behalf of the Trustees,



Joe Hargan

President, Paisley Art Institute
29 March 2023

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Statement of Financial Activities

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	<u>Notes</u>	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>2021 Total Funds</u> £	<u>2020 Total Funds</u> £
<u>Income Resources</u>					
Charitable Income	1	21,764	-	21,764	83,610
Investment Income	1	-	1	1	3
<hr/>					
Total Income Resources		21,764	1	21,765	83,613
<hr/>					
<u>Resources Expended</u>					
Direct Charity Expenditure	2	25,085	600	25,685	79,549
Support Costs	2	6,529	-	6,529	6,138
Governance Costs	2	600	-	600	480
<hr/>					
Total Ongoing Resources		32,214	600	32,814	86,167
<hr/>					
<u>Net Movements in Funds</u>					
Total Funds Brought Forward		(10,450)	(599)	(11,049)	(2,554)
		53,497	4,915	58,412	60,966
<hr/>					
Total Funds Carried Forward		43,047	4,316	47,363	58,412
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=====					

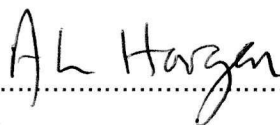
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Balance Sheet

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	<u>Notes</u>	<u>2021</u> £	<u>2020</u> £
<u>Fixed Assets</u>			
Heritable Assets	3	3,812,995	-
<u>Current Assets</u>			
Cash at Bank and in Hand		47,576	61,293
Prepayment – Exhibition Expenses		-	2,918
		<u>3,860,571</u>	<u>64,211</u>
<u>Current Liabilities</u>			
Accrued expenses		(213)	(5,799)
		<u>3,860,358</u> =====	<u>58,412</u> =====
<u>The following funds make up these balances:</u>			
Restricted income funds	8	4,316	4,915
Unrestricted income funds		3,856,042	53,497
		<u>3,860,358</u> =====	<u>58,412</u> =====
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Approved by the Trustees on 29 March 2023 and signed on their behalf by: -



Annelouise Hargan
Secretary.
29 March 2023



Colin C MacKean
Honorary Treasurer.
29 March 2023

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Notes to the Financial Statements

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	<u>Notes</u>	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>2021 Total Funds</u> £	<u>2020 Total Funds</u> £
<u>Incoming Resources</u>					
Exhibition Sales		8,188	-	8,188	37,709
Catalogue sales		1,080	-	1,080	4,210
Displacement Costs/Sponsorship		-	-	-	17,000
Postcard sales		675	-	675	4,118
Exhibition fees		2,160	-	2,160	8,133
Members subscriptions		5,316	-	5,316	5,300
Catalogue advertising		-	-	-	3,500
Prize and awards sponsors		4,120	-	4,120	3,550
Donations		225	-	225	90
		21,764	-	21,764	83,610
<u>Investment Income</u>					
Interest received		-	1	1	3

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Notes to the Financial Statements (continued)

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Resources Expended

	<u>Notes</u>	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>2021 Total Funds</u> £	<u>2020 Total Funds</u> £
<u>Direct Charitable Expenditure</u>					
Payments to Artists		5,047	-	5,047	24,753
Exhibition Expense		8,859	-	8,859	19,630
Commissions		535	-	535	675
Prizes & Awards		4,320	600	4,920	3,850
Advertising		-	-	-	1,994
Website		103	-	103	7,025
Insurance		-	-	-	371
Legal Fees		1,200	-	1,200	-
Transport/Storage		-	-	-	862
Submittable		1,316	-	1,316	-
Own Art		77	-	77	-
Archive		2,200	-	2,200	1,500
Exhibition staffing		1,350	-	1,350	18,777
Miscellaneous		78	-	78	112
		25,085	600	25,685	79,549
<u>Support Costs</u>					
Secretary/Treasurers Fees	7	5,133	-	5,133	4,833
Postage, Stationery & telephone		516	-	516	510
Meeting Costs		139	-	139	795
Admin Costs		741	-	741	-
		6,529	-	6,529	6,138
<u>Governance Costs</u>					
Accountancy		600	-	600	480

3 Heritable Assets

The Trustees have appointed Christie's to carry out a formal valuation of its Collection. Approximately 80% of its Collection items have been valued by Christie's on a Current Auction Estimates basis. The valuation was carried out on 14 December 2022.

On the grounds of prudence, the valuation included in the Balance sheet represents the median valuation on the above basis for this part of the Collection. This valuation will be subject to change when access is available to the full Collection.

4 Basis of accounting

With the exception of Heritable Assets as per note 3 these accounts have been prepared on the basis of historic cost, in accordance with:

- accounting and Reporting by Charities – Statement of recommended Practice (SORP 2005)
- and with applicable Accounting Standards.

5 Accounting Policies

- Income and expenditure are accounted for on an accrual's basis.

6 The nature and purpose of the funds: -

General Funds

The general fund is used for the day to day running of the Institute.

Mary Armour Fund

The artist Mary Armour left £5,000 in her will to be used by the Institute. The Institute presents the William and Mary Armour Award each year at our annual exhibition.

7 Secretary/Treasurer Fees

Secretarial fees of £5,133 (2020: £4,833) were paid during the year for administrative duties of which. £5,133 was paid to trustees in their roles as Secretary, Membership Secretary and Treasurer

8 Restricted Income Fund

	<u>Sculpture Fund</u> £	<u>Robert Edmonds Fund</u> £	<u>Mary Armour Fund</u> £	<u>Total</u> £
Balance brought forward	262	407	4,246	4,915
Activity -	-		(599)	(599)
Balance carried forward	262	407	3,647	4,316
	=====	=====	=====	=====

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Analysis of Net Assets Over Funds

<u>Funds</u>	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total Funds</u> £
Fixed Assets	3,812,995	-	3,812,995
Debtors	-	-	-
Cash	43,260	4,316	47,576
Accrued Expenses	(213)	-	(213)
Total Net Assets	3,856,042	4,316	3,860,358
	=====	=====	=====

I report on the accounts of the Charity for the year ended 31 July 2021 which are set out on pages 8 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
to keep accounting records in accordance with Section 44(1)(a) of the 2006 Act and
Regulation 4 of the 2006 Accounts Regulations, and

to prepare accounts which accord with the accounting records and comply with Regulation 8 of
the 2007 Accounts Regulations
have not been met, or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of
the accounts to be reached.



Ann McLaren
McLaren Ross
19 Glasgow Road
Paisley PA1 3QX

29 March 2023