



## 134th PAISLEY ART INSTITUTE OPEN ANNUAL EXHIBITION INFORMATION SHEET

During the renovation of Paisley art Galleries/museum, the Paisley Art Institute will be utilising alternative venues for their Annual Exhibition. This year we will be in the prestigious Maclaurin Art Galleries, Rozelle Estate, Monument Road, Ayr KA7 4NQ . The exhibition will run from **Saturday 20th May to Sunday 25<sup>th</sup> June 2023.**

This will be an open PAI exhibition.  
Work should be original. NO copies.

### **WALL-BASED WORK**

The maximum height or width of wall-based work should be within 5½ feet.

Work should be suitably presented for the exhibition, no clip or metal frames. All works framed or unframed should be strong enough to hang. All 2D works must arrive with D or O rings applied to the back, one third from the top.

### **Small works:**

Only small works under 18x18 inches (overall size framed or unframed) must be strung. Please cover D and O rings to avoid damaging other works.

### **3D WORK**

**Sculptural work should be of a scale that will not create a health and safety issue when displayed.**

We do have a few plinths but if sculptors can supply their own plinth this would be to their advantage.

Plinths supplied by entrants will not be used with other work without the permission of the entrant. Please clearly and discreetly mark your plinth with your name.

### **LABELS AND DATA PROTECTION FORMS**

#### **Important.**

Submission information is required no later than the 20<sup>th</sup> of April 2023.  
We are using on-line forms for submission.

**Members Entrants** use this link for your submission form –

<https://forms.gle/KhnNTSfvc7Pkdqt3A>

Simply type in your information and send back. You will receive a confirmation email which is your label to print and attach to your work.

If last minute, and searching for your label in emails, search from, 'Google forms'

Labels should be completed and attached securely using string to the back of the work so that the label can hang down in front. This should be repeated for each artwork. **For additional security and identification, please ensure that the title, plus your name and contact details are written on the back of the work.**

## **COURIER DELIVERY**

You can organise a personal uplift, delivery and return by contacting one of the couriers below. As this is a private arrangement you will have to pay direct the courier their quote.

Or you can take advantage of our collection points in Paisley and Edinburgh. A one-off payment of **£30 Paisley to Ayr and £40 Edinburgh to Ayr**, this includes return of work. Please notify [membership@paisleyartinstitute.org](mailto:membership@paisleyartinstitute.org) of your interest.

### **Paisley Collection Point:**

**Oakshaw Trinity Church, Oakshaw St East, Paisley, PA1 2DD**

Pick up: 29<sup>th</sup> April 2023, at noon.

**Please keep an eye on our website for updates. This time may change subject to demand.**

**Beware of using Google Maps it will direct you to the Church's Administration address, ignore and go to the church carpark at the top of Oakshaw Hill.**

### **Edinburgh Collection Point**

**Gallery of modern art 2**

**73 Belford road, EH4 3DS**

at 10am -10.30am, 29<sup>th</sup> April 2023

**Please keep an eye on our website for updates. This time may change subject to demand.**

Please notify the Paisley Art Institute Secretary, in advance, if you wish to use the collection point service. You are responsible for getting your work to and from the collection point. If there is not enough demand for a collection point, we may have to cancel this service.

We would request that work is not sent in by standard post.

We include here a list of potential couriers for your artwork. Artists should contact couriers directly.

## **COURIERS**

If not using the collection point service, artists should contact couriers directly for personal arrangements. Below is a list of Couriers our members have used in the past.

ABC Couriers, Paul Tait: 07967 119298,, [abc123glasgow@gmail.com](mailto:abc123glasgow@gmail.com)

Aardvark Art Services: 01253 794673, [info@aardvarkartservices.com](mailto:info@aardvarkartservices.com)

Vangogo2 – Stuart Horsburgh, 07867501778, [vangogo2@gmail.com](mailto:vangogo2@gmail.com)

Ali McAuley – 07740941715, [mcauley67@btopenworld.com](mailto:mcauley67@btopenworld.com)

## **SUBMISSION AND PAYMENT**

Artist Members: membership payments must be up to date prior to submitting work. Please contact the membership secretary: [membership@paisleyartinstitute.com](mailto:membership@paisleyartinstitute.com)

<b>Artist Members 3D and 2D</b>	<p>A <b>one off £20</b> to submit a maximum of 4 artworks, 2 works being restricted to (18 inches x 18 inches).</p> <p>Members can pay by cheque or cash on hand in but are encouraged to pay in advance by bank transfer.</p> <p>To, Paisley Art Institute,----- acc No. 00701385 ----- sort code 80-07-74</p>
<b>Open Entrants</b>	<p>3D and 2D works – Can submit 2 works only, 1 work restricted to 18x18 inch. Email up to 2 images (clear but not hi-res) with title and dimensions to: <a href="mailto:images@paisleyartinstitute.org">images@paisleyartinstitute.org</a></p> <p><b>This should be done before 2<sup>nd</sup> April</b> to allow online judging and time to notify those who need not proceed.</p> <p>1<sup>st</sup> stage- A <b>non-returnable £10 per work</b> for online preselection. 2<sup>nd</sup> stage- results notification by 20<sup>th</sup> April.</p> <p>Those successful will be invited to submit their artworks to Maclaurin Galleries. A <b>further non-returnable £10</b> is due for each accepted work.</p> <p>Entrants can pay by cheque or cash on hand in but are encouraged to pay in advance by bank transfer. To, Paisley Art Institute, ----- acc No. 00701385 ----- sort code 80-07-74</p> <p><b>Please note this is a submission fee not a hanging fee.</b></p> <p>Note, both members and open entrants are subject to physical selection.</p>

**HAND IN**

Hand-in of work, **Maclaurin Art Galleries, Rozelle Estate, Monument Road, Ayr KA7 4NQ.**

Work can only be handed in on the following dates.

<b>Hand-In Dates 2023</b>	<b>3D and 2D work Delivery Times</b>
<b>Saturday 29th April 2023</b>	10am -5pm
<b>Sunday 30<sup>th</sup> April 2023</b>	10am-5pm

ARTISTS SUBMITTING HEAVY OR LARGE ARTWORKS SHOULD ENSURE THAT THEY BRING APPROPRIATE HELP WITH THEM.

**Successful HUNG WORK**

Artists will be notified on Website: [www.paisleyartinstitute.org](http://www.paisleyartinstitute.org) of hung works from 12<sup>th</sup> May.

The Committee will not enter into any correspondence about decisions.

## **SALES AND COMMISSION**

Artists will be notified of work sold and a commission of 50% will be charged on their work.

## **HANDBACK- End of Exhibition.**

Work must be uplifted on the following days.

<b>Removal of works</b>	<b>Courier Uplift Time</b>	<b>Artist Uplift Time</b>
Tues 27 <sup>th</sup> june		10am-7pm
Wed 28 <sup>th</sup> june		10am-5pm
Thurs 29 <sup>th</sup> june	10am-5pm	

## **Maclaurin Galleries.**

Those artists using the PAI Couriers will be notified separately. **Timings will be worked out according to demand.**

## **LOSS OR DAMAGE**

While the Institute makes every effort to provide the greatest possible care of all works, it will not be responsible for any loss, damage or injury arising from any cause whatsoever.

**Artists are advised to arrange their own insurance.**