

# ***PAISLEY ART INSTITUTE***

## **Constitution**

### **Article 1 – Name**

The Association shall be called the Paisley Art Institute.

### **Article 2 – Objects**

The objects of the Institute shall be the encouragement and promotion of Art by means of classes, Conversazioni, Lectures, Exhibitions, and the Purchase of Works of Art or Art Literature, or by such other means consistent with the objects of the Institute as the Committee of Management may determine.

### **Article 3 – Membership**

The Institute shall consist of three classes of members a) Artist members; b) others interested in Art who shall be called “Lay Members”, and c) Honorary Members, which class shall include Artists or Laymen whom the Institute wishes to honour.

### **Article 4 – Diplomas**

The Diploma shall be called “Diploma of Artist Membership of the Paisley Art Institute” and will be inscribed on a parchment suitable for presentation. Persons awarded the diploma will be entitled to style themselves ‘Diplomate of the Paisley Art Institute’ of which the abbreviation will be P.A.I. Each President shall be entitled to P.P.A.I. in perpetuity. Honorary Diplomates will be styled H.P.A.I. A Credentials Committee will be established to consider each application in detail and to make recommendations to the Committee of Management of those found deserving to be intimated to the annual general meeting of the award of the Diploma, including the Honorary Diploma.

The Credentials Committee will consist of the President and four holders of the Diploma, assisted by the Secretary. At least one of these Diplomates will not be a member of the Management Committee. The Credentials Committee will take advice from other senior Diploma holders, and from such other persons as it may think fit. Its deliberations will be in confidence, but it will provide reasoned statements to the Management Committee in support of each candidate that it recommends.

Diplomas may be recalled on a decision of the Management and Credentials Committees. Apart from the President, none of the members of the Credentials Committee shall serve for longer than three years consecutively and shall not serve again or provide advice to the Committee for at least one year after leaving it. The founding Credentials Committee will consist of the President and four senior artist members who are eligible for the Award, assisted by the Secretary. To be considered for the Award candidates will have been Artist Members of the Institute for at least

ten years. There will be no exemption from this condition. Candidates will also have been consistent in exhibiting their works at the annual exhibitions. Strong reasons such as incapacity through illness or prolonged absence abroad, may be taken into account to allow partial exemption of an independent candidate from the full requirement. Candidates will require to be proposed and seconded by members of the Institute, one of whom will be an artist member. The proposal will be accompanied by a written statement from the proposer giving reasons for the proposal and confirming the good character of the proposed candidate, and a full curriculum vitae of the candidate giving date and place of birth, details of appropriate education and training, and the year and name of the awarding institution of any degrees and diplomas held, details of prize awards, and a full synopsis of their art career giving details of solo exhibitions, group exhibitions, commissions, and collections containing their works. The names of representative other exhibitors should be given for shared exhibitions. Included with the proposal should be a personal written statement from the candidate in support of the application including any other information that the candidate wishes to bring to the attention of the Credentials Committee, and undertaking to support, maintain and promote the interests of the Institute if elected. Upon election, Diplomates will be expected to present a characteristic example of their work to be considered for addition to the permanent collection.

## RULES

### Section 1 - Members

Candidates for admission as Artist Members shall be nominated in writing by two members, and the application lodged with the Secretary, who shall intimate the same in the notice calling the next meeting of the Committee of Management. Candidates must, unless otherwise determined by a unanimous vote of the members of the Committee of Management present at the meeting, submit three original works of art for approval at a stated meeting of the Committee of Management and be elected by ballot by a majority of the committee present. Candidates for Lay Membership shall be admitted as the Committee of Management may determine. Honorary Members and Honorary Office Bearers shall be recommended by a majority of the Committee of Management and be elected at the Annual General Meeting, As such, they shall not have any voice in the management of the affairs of the Institute, nor any interest in the property or the funds thereof.

### Section 2 - Subscriptions and Entry Money

The Committee of Management will have the power to fix the entry money and Annual Subscription each year. Annual subscriptions shall be due at the Annual General Meeting each year. Corporate membership shall be available on payment of an annual subscription of £70

### Section 3 Life Membership

An Artist or a Lay Member may become a Life Member on payment of £100 to the funds of the Institute.

#### Section 4 Ballot

The Committee of Management may distribute annually by ballot among the Lay Members such a sum as may be voted for that purpose at the Annual General Meeting. Prizewinners must expend their prize money in the purchase of works in the exhibition, but may add whatever sum they desire to their prize.

#### Section 5 Privileges of Members

Artist members shall be entitled to send works to all exhibitions of the Institute, to vote at all general meetings and to free admission to all Exhibitions, Musical evenings, Lectures and Conversaciones, and shall be eligible as members of the Committee of Management Lay members shall be entitled to vote at general meetings of the Institute, to free admission to all Exhibitions, Musical Evenings, Lectures and Conversaciones and to one chance in the ballot for prizes, and shall be eligible as Members of the Committee of Management

#### Section 6 Resignation

Any member wishing to resign shall intimate his or her intention to the Secretary in writing before the Annual General Meeting, otherwise he or she shall be liable for the subscription for the ensuing year. Unless the current year's subscription has been paid Artist's work shall, at the discretion of the Committee, not be hung in the exhibition. Artist Members who are in arrears with their subscription for three or more years shall, at the discretion of the Committee of Management, cease to be members of the Institute and their names shall be removed from the list of members.

#### Section 7 Management

The business and affairs of the Institute shall be conducted by a Committee ( two thirds of whom shall reside in Paisley) consisting of nine Artist Members and nine Lay Members, to be elected at the Annual General Meeting. Three Artist Members and three Lay Members shall retire annually and shall be eligible for re-election. The Committee of Management shall, in the event arising, determine members who fail to retire from time to time. The Office Bearers of the Institute shall consist of a President and Vice-President. They shall be members of the Committee of Management and shall be elected annually at the first meeting of the Committee after the Annual general Meeting. The Committee shall also appoint a Secretary and Treasurer, a Collector and Auditor, and any other officials they may consider necessary, and shall fix the salaries to be paid to such officials. The Committee may fill any vacancies occurring in the Committee, but the member so appointed shall only hold office till the next Annual General Meeting.

The Committee of Management shall have the power to make Bye-Laws (which must be consistent with the Constitution and Rules of the Institute.); to invite works from others than members ; to appoint Committees for exhibitions and other purposes; to elect Members ; to fill up vacancies occurring in their own body; and. If considered advisable, to purchase works of Art or Art Literature with surplus funds.

## Section 8 Method of Election to the Committee of Management.

Members desiring to nominate a candidate or candidates for election to the Committee of Management shall deliver in writing to the Secretary not later than 30 September in each year a notice containing the name or names of those whom they nominate. The notice must, before delivery, be signed by a proposer and seconder for each candidate nominated, and intimation thereof shall be given in the circular intimating the Annual General Meeting. No Nomination shall be made or received that is not in conformity with this Rule. The Secretary shall give 14 days notice to members of the Institute that nomination of Candidates for election to the Committee of Management are due.

## Section 9 Meetings

An annual general Meeting of the Institute shall be held in the month of October. The business of the meeting shall be to receive the Report and Financial Statement for the Session; to elect the necessary number of members to the Committee of Management ; and to transact any other competent business. Special General Meetings may be called by the President or the Vice-President when required ; and on receiving a written requisition of not less than 10 members, the Secretary shall be bound to call a Special General Meeting, the business of which must be stated in the notice calling the meeting. For General meetings of the Institute the quorum shall be 12 ; and for meetings of the Committee of Management a quorum of 6 must be present. The President or, in his absence, the Vice-President shall take the chair at all meetings, and failing these Office-Bearers, the Meeting may elect its own Chairman; and the Chairman of the Meeting shall have, in case of an equality of votes, a second or casting vote.

## Section 10 Property

The heritable and moveable property of the Institute shall be vested in the President, Vice-President, and Treasurer for the time being, and their successors in office as Trustees for behoof of the Institute, and the management thereof shall be in the hands of the Committee of Management. The said Trustees shall have no power to sell the heritable property or borrow on the security thereof or encroach on the Capital of the Reserve Fund or any additions thereto except with the consent of a majority of the Members present and voting at a General Meeting of the Institute. Notice of the intention to ask for such powers must be given in the circular calling the meeting. The Bank shall be lodged in the names of the President, Vice-President and Treasurer for the time being and their successors in office as Trustees for behoof of the Institute, and shall be operated by two of them. The Reserve Fund or any additions thereto shall be invested in such Trust Securities authorised by Act of Parliament as the Committee of Management , or any Finance Committee appointed by them, may from time to time determine. No member shall have any right, claim or interest in the heritable or movable property of the Institute, and if, upon winding up or dissolution of the Institute there remains any property whatsoever, the same shall be made over to the Corporation of Paisley for the furtherance of Art.

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## Section 11 Alteration of Constitution and Rules

No alteration of or addition to the Constitution and Rules shall be made unless notice thereof is given at a General Meeting. Such alterations or additions shall be considered at the next General Meeting and receive effect only if approved by a majority of two thirds of the Members then present and voting. Each member may, on request, receive for their guidance a copy of the Constitution and Rules.

[Consolidated November 1995]