

Paisley Art Institute
Trustees' Annual Report and Financial Statements
For the Year Ended 31 July 2017
Charity number SC000840

Paisley Art Institute
Trustees' Annual Report and Financial Statements
For the year ended 31 July 2017

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Paisley Art Institute
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For the year ended 31 July 2017

Administrative Information

Trustees

David Sutton

Eslyn Barr

Joseph Broadly

Graham Maloney

Lesley Hinde

President

Vice-President

Vice-President

Honorary Treasurer

Secretary

Accountants

McLaren Ross

19 Glasgow Road

Paisley PA1 3QX

Charity number

SC000840

The Trustees present their report with the financial statements for the charity for the year ended 31 July 2017. The financial statements have been prepared in accordance with the basis of accounting and the accounting policies as set out in notes 3 and 4 respectively, to the accounts.

Reference and Administrative Information

Scottish Charity number: SC000840

Address Paisley Art Institute
Box 114
Abbey House
43 High Street
Paisley PA1 2AH

Trustees during the year: David Sutton – President
Joe Broadley – Vice-President
Eslyn Barr – Vice-President
Lesley Hinde – Secretary
Richard Burgess – Honorary Treasurer (resigned 31st October 2016)
Graham Maloney – Honorary Treasurer (appointed 1st November 2016)

Structure and management

Paisley Art Institute (PAI) is a charitable, unincorporated organisation. The purpose of the Institute, as recorded in the Constitution dated November 2011, is the encouragement and the promotion of Art by means of exhibitions and occasional lectures, meetings and classes, and the purchase of works of art or literature or by any other means which the committee determines appropriate.

The Charity's Committee of Management formally meets five times a year and includes the post holders of President, Vice-Presidents (2), Secretary, Membership Secretary and Honorary Treasurer. Informal meetings are arranged throughout the year.

Objectives and activities

Committee of Management

At the October 2016 AGM there were changes to the Committee of Management and the Trustees. The changes were proposed and accepted. President David Sutton remained in post and Vice-Presidents Eslyn Barr and Joe Broadley HPAI were re-elected. The Honorary Treasurer, Richard Burgess, formally withdrew from the Committee and announced the replacement Treasurer Graham Maloney who was elected formally. PAI Secretary, Lindsay Neil BA (Hons) had stepped down from the Committee during term in February 2016. Secretary elect Lesley Hinde took up the post to ensure continuity in the lead up to the 129th Annual Exhibition. Membership Secretary, Irene McCann, also stepped down during the 2016/17 term. Gary Gilday took up the role in the interim but withdrew in August 2016. Committee Member Nicola Carberry took up the role until the

Objectives and activities (continued)

following AGM. Lisa Watt stood down from the Committee in January 2016. The effective Committee of Management for 2016/17 became:

PRESIDENT

David L Sutton PPAI

VICE PRESIDENTS

Eslyn Barr

Joe Broadley HPAI

SECRETARIES

Exhibition: LesleyHinde

Membership: Nicola Carberry

COMMITTEE MEMBERS

Rowena Comrie

Michael Durning PPAI PAI RSW

Norman Sutton-Hibbert

Brent Morrison

Hugh McKay

Lindsey McLachlan LL.B (Hons)

Karen Scopa

Alastair Strachan

Helen Wilson RSW RGI PAI

HONORARY TREASURER

Graham Maloney

EX-OFFICIO MEMBERS

Andrea Kusel, Curator of Art, Paisley Museum and Art Galleries

Susan Jeffrey, Development Co-Ordinator, Paisley Museum and Art Galleries

Objectives and activities (continued)

Events

The 129th PAI Annual Exhibition opened on the 20th May 2017 in the Paisley Museum and Art Galleries and ran until 25th June 2017. It was a 5-week run compared to 6 weeks for the 128th. This continues to be an exhibition open to all artists and not just members of the PAI. 552 artworks of paintings and sculptures were submitted and 486 were hung or shown including 41 sculptures or 3-D work, a significant number. We believe this to be the largest hanging of a single open exhibition in Scotland in 2017. PAI hosted Corporate and Private View evenings for artists, purchasers and interested members of the public. There were a total of 3423 visitors to the exhibition including 263 guests to the Corporate Evening and 363 to the Private View. We believe these to be record numbers for the preview evenings. 618 exhibition catalogues were sold throughout the span of the exhibition including the preview evenings. Catalogues were also distributed to sponsors, advertisers and special guests. 35 works of art were sold. Artist Member postcards produced by invite for the 129th, and those re-donated from previous years, were sold on the Friday preview evening and thereafter there was a proactive sales campaign in the galleries at the weekends throughout the exhibition. A total of 29 postcards were thus sold. Bespoke limited-edition posters celebrating the 129th exhibition were commissioned from French students visiting Glasgow Kelvin College at no cost to the PAI. 15 posters were sold throughout the duration of the exhibition.

The combined sales of catalogues, works of art, artist postcards and limited-edition posters represented a healthy total revenue to the Institute, offsetting exhibition costs.

The Guest Painter was **Adrian Wiszniewski** RSA HonFRIAS HRSW. He is a leading figure of the 1980's group of artists who brought about the resurgence of imaginative, figurative painting, influenced by Sandy Moffat OBE RSA, artist and lecturer at Glasgow School of Art. Others in the group included Ken Currie, Steven Campbell and Peter Howson and collectively they became known as the 'New Glasgow Boys'. The Guest Sculptor was **Lys Hansen** DA. Lys is one of Scotland's most important figurative painters. Her work explores the human condition. Since 1985 she has worked regularly in Berlin; the city, its people, their lives and struggles have been a continuing source of inspiration. For the PAI Exhibition, Lys presented a series of painted wooden sculptures. Both Adrian and Lys were very enthusiastic about the quality and experience of the exhibition.

The exhibition was promoted by the production of full colour posters using an image from one of the PAI Artist Members. This image was also used for the front cover of the 129th catalogue. Publicity and promotion of the exhibition were further advertised through art media organisations, the PAI web site, Facebook and Twitter accounts.

The catalogue was supported by 14 advertisers, again with some new to supporting the PAI. All exhibited works were eligible for 24 awards from a mix of repeat and new sponsors, the latter replacing withdrawn givers. We welcomed return awards from the Paisley 2021 (City of Culture) Bid Team, the late Sir Arnold Clark and new awards from The Barr Award, The 2M Award and Cass Art. The guest external assessors chose works for awards not given by the specific sponsors and comprised Jean Cameron, Director of the 2021 Bid; Andrea Kusel, Curator of Arts; Andrew Leitch, Creative Scotland and Ken McCluskey, Music Business Lecturer.

The 2017 annual exhibition catalogue was once again printed by Print Studio Scotland, based in Paisley, and a small discount was achieved for the repeat business. As well as a limited number of printed publicity posters, there was a campaign on the PAI web site and social media publicity outlets.

The President, David Sutton, hosted a walk-around tour of the exhibition for interested members of the public.

Diplomates

A meeting of the Credentials Committee in July elected two new Diplomates:

June Carey RSW RGI PAI and Gail Murray RSW PAI. The Diplomas were awarded on the Friday Preview evening of the 129th exhibition.

The PAI 2017 Schools' Competition for Primary and Secondary Schools was once again open to all schools in Renfrewshire and was opened during the run of the 129th Open Exhibition. The purpose remains to encourage emerging talent in art. This encouragement is made possible by the continuing, generous sponsorship of the Macfarlane Group and allows the PAI to award cash prizes to winners and runners up in three age categories as well as a handsome trophy to the overall winner. The categories are: P4-P7, S1-S3 and S4-S6. The overall winner is selected from one of the category winners. The PAI was pleased that celebrated local artist Joe Hargan PPAI PAI agreed to be a Guest Assessor. Joe was impressed by the quality of the work.

It was a pleasure to welcome Mr John Love, Macfarlane Group, to the award and opening day of Friday 9th June. Being a 'school day', the turn out from pupils and teachers was very good. John presented the awards and the trophy to the overall winner. Lots of publicity was achieved with the 2021 team, Paisley Daily Express, the PAI web site and PAI Facebook pages. PAI Secretary, Lesley Hinde, as then current Lead Practitioner, Renfrewshire Art & Design Teachers, again organised the promotion of the event and the resulting entries from schools. A large number were received allowing 80 works to be exhibited. The Exhibition was hung above the main foyer and reception area of Paisley Museum and Art Galleries and was scheduled to run until the end of August.

The PAI Scottish Drawing Competition: The Paisley Art Institute (PAI) is pleased to host the return of the Scottish Drawing Competition to Paisley Museum and Art Galleries after a six year absence. Work commenced on the planning of this Competition/Exhibition after the closure of the 129th Annual Exhibition and the Schools' Exhibition and is scheduled to open 28th October until 25th November. Sponsors and prize givers, including a new major sponsor, will be sought for this Competition.

To complement the Competition the Committee has agreed that there will be a programme of drawing demonstrations by PAI Diplomates during the weekends of the exhibition and to highlight drawing practice their sketchbooks, and those of all the eminent assessors, will be on display. The exhibition will also show a rare viewing of drawing works by **Alphonse Legros (1837-1911)**.

Intimations

During the term of this report the PAI was informed of the passing of Artist Diplomates, Bill Wright RSW RGI PAI, Vincent Butler RSA RGI PAI and distinguished Artist Member Derek J McLean.

Financial Review

The Trustees' policy is to maintain sufficient reserves to cover a minimum of three months expenditure, excluding exhibition costs and artist payments. Exhibition costs are met from commission on exhibition painting sales and catalogue sales. Artist payments are only payable on exhibition sales completed and paid.

Grants Policy

The charity does not make grants. Awards are made annually on the basis of judging panel recommendations for various categories of art. Most of these awards are funded by sponsors.

Risk Statement

The trustees actively consider the risks to which the charity is exposed and where possible, and appropriate, take such actions as are necessary to mitigate those risks.

Statement of Trustees' Responsibilities

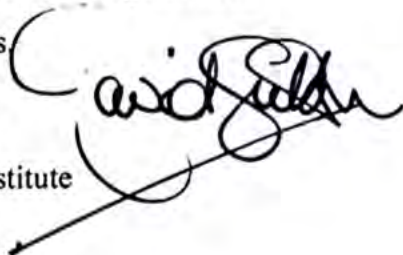
It is the responsibility of the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the results of the charity for that year. In preparing the financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgement and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other regularities.

On behalf of the Trustees

David Sutton PPAI
President, Paisley Art Institute
9 March 2018

A handwritten signature in black ink, appearing to read 'David Sutton', is written over a horizontal line. The signature is written in a cursive style and is positioned to the right of the typed name and title.

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Statement of Financial Activities

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	Notes	Unrestricted Funds £	Restricted Funds £	2017 Total Funds £	2016 Total Funds £
<u>Income Resources</u>					
Charitable Income	1	39,577	-	39,577	40,494
Investment Income	1	167	2	169	183
Total Income Resources		39,744	2	39,746	40,677
<u>Resources Expended</u>					
Direct Charity Expenditure	2	26,953	100	27,053	34,850
Support Costs	2	6,262	-	6,262	6,320
Governance Costs	2	480	-	480	579
Total Ongoing Resources		33,695	100	33,795	41,749
<u>Net Movements in Funds</u>		6,049	(98)	5,951	(1,072)
Total Funds Brought Forward		56,527	5,204	61,731	62,803
Total Funds Carried Forward		62,576	5,106	67,682	61,731

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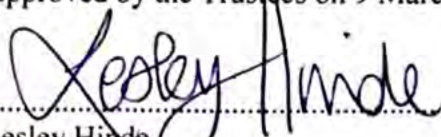
Balance Sheet

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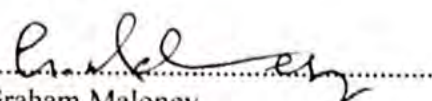
	<u>Notes</u>	<u>2017</u> £	<u>2016</u> £
<u>Fixed Assets</u>		-	-
<u>Current Assets</u>			
Cash at Bank and in Hand		54,090	41,266
Debtor – Renfrewshire Life		14,196	21,332
Debtors Advertising & Awards		160	71
		-----	-----
		68,446	62,669
<u>Current Liabilities</u>			
Accrued expenses		(764)	(938)
		-----	-----
		67,682	61,731
		=====	=====
<u>The following funds make up these balances:</u>			
Restricted income funds	7	5,106	5,204
Unrestricted income funds		62,576	56,527
		-----	-----
	8	67,682	61,731
		=====	=====

The Institute has no other investments, assets or material liabilities.

Approved by the Trustees on 9 March 2018 and signed on their behalf by: -



 Lesley Hinde
 Secretary



 Graham Maloney
 Honorary Treasurer

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Notes to the Financial Statements

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	<u>Notes</u>	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>2017 Total Funds</u> £	<u>2016 Total Funds</u> £
<u>Incoming Resources</u>					
Exhibition Sales		18,310	-	18,310	19,090
Catalogue sales		2,472	-	2,472	3,350
Grants received		-	-	-	1,140
Postcard sales		3,893	-	3,893	1,275
Exhibition fees		4,057	-	4,057	4,157
Members subscriptions		4,385	-	4,385	3,612
Catalogue advertising		2,410	-	2,410	2,520
Prize and awards sponsors		4,050	-	4,050	5,350
		39,577	-	39,577	40,494
<u>Investment Income</u>					
Interest received		167	2	169	183

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Resources Expended

	<u>Notes</u>	Unrestricted <u>Funds</u> £	Restricted <u>Funds</u> £	2017 Total <u>Funds</u> £	2016 Total <u>Funds</u> £
<u>Direct Charitable Expenditure</u>					
Payments to Artists		12,644	-	12,644	12,767
Exhibition Expense		6,184	-	6,184	11,224
Museum Commissions		304	-	304	458
Prizes & Awards		4,300	100	4,400	5,400
Advertising		2,342	-	2,342	3,758
Website		120	-	120	265
Insurance		1,059	-	1,059	666
Conservation and restoration		-	-	-	312
		26,953	100	27,053	34,850
<u>Support Costs</u>					
Secretary/Treasurers Fees	6	4,333	-	4,333	4,417
Postage, Stationery & telephone		1,676	-	1,676	1,354
Meeting Costs		253	-	253	349
Equipment		-	-	-	200
		6,262	-	6,262	6,320
<u>Governance Costs</u>					
Accountancy		480	-	480	579

3 Basis of accounting

These accounts have been prepared on the basis of historic cost accordance with:

- accounting and Reporting by Charities – Statement of recommended Practice (SORP 2005)
- and with applicable Accounting Standards.

4 Accounting Policies

- Income and expenditure are accounted for on an accruals basis.
- It is the Trustees belief that they are the owners of a specific collection of paintings, but as the precise position of ownership has as yet to be legally confirmed, no value is shown in the accounts of Paisley Art Institute at this time.

5 The nature and purpose of the funds: -

General Funds

The general fund is used for the day to day running of the Institute.

Mary Armour Fund

The artist Mary Armour left £5,000 in her will to be used by the Institute. The Institute presents the William and Mary Armour Award each year at our annual exhibition.

6 Secretary/Treasurer Fees

Secretarial fees of £4,333 (2016: £4,417) were paid during the year for administrative duties of which. £3,500 was paid to trustees (2016: £3,500)

7 Restricted Income Fund

	<u>Sculpture Fund</u>	<u>Robert Edmonds Fund</u>	<u>Mary Armour Fund</u>	<u>Total</u>
	£	£	£	£
Balance brought forward	262	407	4,535	5,204
Activity	-	-	(98)	(98)
Balance carried forward	262	407	4,437	5,106

8 Analysis of Net Assets Over Funds

	Unrestricted <u>Funds</u> £	Restricted <u>Funds</u> £	Total <u>Funds</u> £
Fixed Assets	-	-	-
Debtors	14,356	-	14,356
Cash	48,984	5,106	54,090
Accrued Expenses	(764)	-	(764)
	<hr/>		
Total Net Assets	62,576	5,106	67,682
	<hr/> <hr/>		

I report on the accounts of the Charity for the year ended 31 July 2017 which are set out on pages 6 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
to keep accounting records in accordance with Section 44(1)(a) of the 2006 Act and Regulation 4 of the 2006 Accounts Regulations, and

to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2007 Accounts Regulations have not been met, or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ann McLaren
McLaren Ross
19 Glasgow Road
Paisley PA1 3QX

Date 09th March 2018