

PAISLEY ART INSTITUTE  
FINANCIAL ACCOUNTS  
FOR THE YEAR ENDED  
31 JULY 2013

JOHN KERR & COMPANY  
CHARTERED ACCOUNTANTS

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TRUSTEES REPORT  
FOR THE YEAR TO 31 JULY 2013

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Paisley Art Institute (PAI) is a charitable unincorporated organisation. Our purpose, as recorded in our constitution, is the encouragement and promotion of Art by means of classes, lectures, exhibitions, the purchase of works of art or literature or by such other means which the committee determines appropriate.

### Events

At the AGM in October 2012, President Michael Durning and Vice-President Eslyn Barr were re-elected Tom Allan ARBS PAI becoming a Convenor for Sculpture. Paisley Art Institute Secretary Lindsay Neil BA(Hons) BFA and Hon. Treasurer May Byrne BA remained in the roles. Cara Broadley BA(Hons) M.Res stood down as membership Secretary to concentrate on her PHD, she was replaced by Irene McCann who has served on the committee for a number of years. New member were elected to the Committee of Management Euan MacGregor BA(Hons) and Lindsey MacLachlan LL.B (Hons) was a co-opted to the committee.

The PAI Annual Exhibition took place in May 2013 and was open to any artist who wished to submit work. There were 750 works submitted and of those 414 were exhibited 30 more hung than 2012. There were approximately 3,000 visitors to the exhibition, including of 350 guests to the Private View and 250 guests at our Corporate Evening. Royal Scottish Academician Duncan Shanks RSA RSW RGI accepted our invitation to be Guest Painter and Tom McKendrick RSW RGI as Guest Sculptor.

To promote interest and partnership within business and academic communities PAI hosted a Corporate Evening and a Private View for artists and interested members of the public. Twenty four awards were presented to artists this year; five of those were new awards. One was a new celebratory prize contributed by the PAI Diploma body themselves, an amazing £1000. For those awards not chosen by the sponsors themselves, Sheriff Neil Douglas, Gordon Mitchell RSA, RSW, RGI artist and former convenor of the Royal Glasgow Institute of Fine Art and Alastair Auld DA, retired Director of Kelvingrove Art Gallery and Museum were invited to act as external assessors to award the remainder of the prizes.

As always, all awards were open to all exhibitors and there were no age restrictions.

The exhibition was promoted by a bespoke colour poster and catalogue featuring the artwork of Duncan Shanks RSA RSW RGI and a full media advertisement and editorial campaign.

As 2013 was a celebratory year we organised a special exhibition "Paisley Art Institute – Past and Present" to mark the occasion of the 125<sup>th</sup> Annual Exhibition. We asked the members of the PAI Diploma Body to select, from the Paisley Art Institute Collection and the Paisley Museum Collection, work of which they had admired to hang along with their own. What emerged from their selection gave a strong 1950's/60's feel where the PAI's had chosen the works of artists who they had a close personal connection.

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TRUSTEES REPORT  
FOR THE YEAR TO 31 JULY 2013

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Some artists were influenced or had been taught by significant characters of the previous generation in Scottish art. What emerged was a rich vein of history and lineage of excellence going back through the generations to the most important artists and artistic events in Scottish art history. A wealth of previously unknown testimony and personal connection were displayed with the paintings. We would like to pursue this aspect of our history with further projects and research. In renewing our connections with illustrious members of the Institute we invited the great-grandson of Sir John Lavery, The Lord Sempill, to join the Honorary Committee of Management. The Provost honoured the occasion of the 125<sup>th</sup> Annual Exhibition with Civic Hospitality for the opening of the Past and Present Exhibition.

PAI organised a Schools' Art Competition which ran with the Annual Exhibition and Past and Present Exhibition, showing all levels of indigenous talent of Renfrewshire from the emerging generation and of those departed; the competition was open to all schools in Renfrewshire. This year the Renfrewshire Schools Competition was opened by Cpl David Timmins QGM whose portrait was featured in the annual exhibition.

There were other large schools competitions earlier in the academic year (Royal Bank of Scotland being one) also engaging Art Departments through the Curriculum for Excellence this resulted in 4 schools participating. The competition attracted several sponsors, the Macfarlane Trust, new sponsor, artist David Smith RSW and Artstore; 10 prizes altogether. The competition was judged by the President and prizes were awarded to the participating schools. All competition entries were exhibited during the run of the Annual Exhibition.

A series of lunchtime talks was organised during the Annual Exhibition. Artist, writer and retired Director of Glasgow School of Art, Dugald Cameron OBE, who spoke on the Art of Engineering and 42 years at Glasgow School of Art. Charles Anderson RSW talked on "Bringing Art To the People, 35 years of Public Art". Sculpture Convenor, Tom Allan ARBS PAI presented 'A Tour of the Sculptures in the Exhibition'. Jonathan Macdonald MA, the Institute's art historian presented another popular "Painting Walk". All of the talks were most interesting and informative and well attended.

Continuing programme of financial probity we are constantly looking at ways to cut costs and administration. Postal cost of is an increasingly large expenditure. Following the successful implementation we are continuing at a new label format to bring in for the Annual Exhibition. Artists submitting work can fill out their labels and download them from the PAI website keeping down costs in post, printing, to ensure legibility and cut administration. Artists can continue to use the older method by ordering labels and sending a stamped SAE.

A proposal was made by the Committee of Management to purchase a new hanging system for the Sculpture Court as the older rod system allowed paintings to slide and was painful to use. A new system was deemed not to be required by the museum as the present one was suited to heavier paintings.

This year, during the Annual Exhibition, the Committee continued last year's fund raising event, the sale of small works donated by artists. This proved to be as successful as last year and was enthusiastically supported by PAI members and the public, raising approximately £3000. In all the Paisley Art Institute's events this year received in excess of 5600 visitors.

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TRUSTEES REPORT  
FOR THE YEAR TO 31 JULY 2013

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Planning for the 2014, 126<sup>th</sup> Annual Exhibition is underway. Our Guest Artists have accepted our invitation, Will MacLean RSA MBE, Emeritus Professor of Duncan of Jordan College of Art, Dundee and Sculptor Tim Pomeroy, former tutor at Gray's School of Art, Aberdeen. Being a proponent of the box construction, MacLean's work strides the artistic disciplines, addressing issues affecting culture fishing communities and the Gaeltacht. Tim Pomeroy who lives on the Isle of Arran uses the its islands rich archaeology as a subject matter.

Reserves Policy

The trustee's policy is to maintain sufficient reserves to cover a minimum of three months expenditure, excluding exhibition costs and artists payments. Exhibition costs are met from commissions on exhibition painting sales and artists payments are only payable on those exhibition sales completed and paid.

Grants Policy

The charity does not make grants. Awards are made annually on the basis of judging panel recommendations, for various categories of art. Many of these awards are sponsor funded.

Risk Statement

The trustees actively consider the risks to which the charity is exposed and where possible and appropriate take such actions as are necessary to mitigate those risks.

On Behalf of the Trustees

.....  
Michael Durning BA(Hons) MA PPAI PAI  
President, Paisley Art Institute  
9 October 2013

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STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR TO 31 JULY 2013

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	<u>Notes</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Year 31.07.13 Total Funds</u>	<u>Year 31.07.12 Total Funds</u>
<u>Income Resources</u>					
Charitable Income	1	50,479	-	50,479	48,037
Investment Income	1	-	4	4	5
<hr/>					
Total Income Resources		50,479	4	50,483	48,042
 <u>Resources Expended</u>					
Direct Charity Expenditure	2	33,591	-	33,591	31,928
Support Costs	2	6,476	-	6,476	5,478
Governance Costs	2	773	-	773	638
<hr/>					
<u>Total Ongoing Resources</u>		40,840	-	40,840	38,044
<hr/>					
<u>Net Movements in Funds</u>		9,639	4	9,643	9,998
Total Funds Brought Forward		43,489	5,292	48,781	38,783
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<u>Total Funds Carried Forward</u>		53,128	5,296	58,424	48,781

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BALANCE SHEET  
FOR THE YEAR TO 31 JULY 2013

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	<u>Notes</u>	<u>2013</u> £	<u>2012</u> £
<u>Fixed Assets</u>	4	-	-
<u>Current Assets</u>			
Cash at Bank and in Hands		54,091	49,431
Debtor - Paisley Museum		6,422	-
		-----	-----
		60,513	49,431
<u>Current Liabilities</u>			
Accrued expenses		(2,089)	(650)
		-----	-----
		58,424	48,781
		=====	=====
<u>The following funds make up these balances:</u>			
Restricted income funds	7	5,296	5,292
Unrestricted income funds	5	53,128	43,489
		-----	-----
		58,424	48,781
		=====	=====

The Institute has no other investments, assets or material liabilities.

Approved by the Trustees on 15 October 2013 and signed on their behalf by:-

.....  
M Durning  
President  
15 October 2013

.....  
May Byrne  
Secretary & Honorary Treasurer  
15 October 2013

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NOTES TO THE ACCOUNTS  
FOR THE YEAR TO 31 JULY 2013

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Note 1

	<u>Notes</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Year 31.07.13 Total Funds</u>	<u>Year 31.07.12 Total Funds</u>
<u>Incoming Resources</u>					
Exhibition Sales		27,460	-	27,460	23,390
Catalogue sales		1,847	-	1,847	2,914
Members subscriptions		4,373	-	4,373	5,303
Exhibition fees		5,401	-	5,401	7,698
Advertising & web fees		3,479	-	3,479	730
Postcard sales		3,574	-	3,574	5,952
Donations		845	-	845	100
Grant received		600	-	600	-
Prize and awards sponsors		2,900	-	2,900	1,950
		<hr/> 50,479	-	<hr/> 50,479	<hr/> 48,037
<u>Investment Income</u>					
Interest received		-	4	-	5

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NOTES TO THE ACCOUNTS  
FOR THE YEAR TO 31 JULY 2013

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## Note 2

Resources Expended

	<u>Notes</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Year 31.07.13 Total Funds</u>	<u>Year 31.07.12 Total Funds</u>
<u>Direct Charitable Expenditure</u>					
Payments to Artists		18,995	-	18,995	14,064
Exhibition Expense		9,041	-	9,041	12,798
Museum Commissions		549	-	549	468
Prizes & Awards Paid in the Year		2,880	-	2,880	4,115
Advertising		985	-	985	-
Website		549	-	549	103
Insurance		592	-	592	380
		33,591	-	33,591	31,928
<u>Support Costs</u>					
Secretary/Treasurers Fees	4	4,838	-	4,838	4,657
Postage & Stationery		988	-	988	123
Meeting Costs		650	-	650	698
		6,476	-	6,476	5,478
<u>Governance Costs</u>					
Accountancy		773	-	773	620
Bank Charges		-	-	-	18
		773	-	773	638

NOTES TO THE ACCOUNTS  
FOR THE YEAR TO 31 JULY 2013

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3 Basis of accounting

These accounts have been prepared on the basis of historic cost accordance with:

- accounting and Reporting by Charities – Statement of recommended Practice (SORP 2005)
- and with applicable Accounting Standards.

4 Accounting Policies

- Income and expenditure are accounted for on an accruals basis.
- It is the Trustees belief that that are the owners of a collection of paintings, but as the precise position has as yet to be clarified, no value is shown in the accounts of Paisley Art Institute.

5 The nature and purpose of the funds:-

General Funds

The general fund is used for the day to day running of the Institute.

Mary Armour Fund

The artist Mary Armour left £5,000 in her will to be used by the Institute. The Institute presents the William and Mary Armour Award each year at our annual exhibition.

6 Trustees Remuneration and Expenses

Secretarial fees of £4,838 were paid during the year for administrative duties. There are no other paid employees.

7 Restricted Income Fund

	<u>Sculpture Fund</u>	<u>Robert Edmonds Fund</u>	<u>Mary Armour Fund</u>	<u>Total</u>
	£	£	£	£
Balance brought forward	262	407	4,623	5,292
Activity	-	-	4	4
Balance carried forward	262	407	4,627	5,296

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NOTES TO THE ACCOUNTS  
FOR THE YEAR TO 31 JULY 2013

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8 Analysis of Net Assets Over Funds

	Unrestricted <u>Funds</u>	Restricted <u>Funds</u>	Total <u>Funds</u>
	£	£	£
Fixed Assets	-	-	-
Debtors	6,422	-	6,422
Cash	48,795	5,296	54,091
Accrued Expenses	(2,089)	-	(2,089)
	<hr/>		
Total Net Assets	53,128	5,296	58,424
	=====		

I report on the accounts of the Charity for the year ended 31 July 2013 which are set out on pages 4 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter have come to my attention

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1)(a) of the 2006 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2007 Accounts Regulations
 have not been met, or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
 Bruce Fairgrieve  
 John Kerr & Company, CA  
 32a Hamilton Street, Saltcoats, KA21 5DS

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 Date