

Paisley Art Institute
Trustees' Annual Report and Financial Statements
For the year ended 31 July 2018

Paisley Art Institute
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For the Year Ended 31 July 2018

Charity number SC000840

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Administrative Information

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Trustees

David Sutton	President
Eslyn Barr	Vice President
Joe Broadley	Vice President
Graham Maloney	Honorary Treasurer
Lesley Hinde	Secretary

Accountants

McLaren Ross
19 Glasgow Road
Paisley
PA1 3QX

Charity Number

SC000840

Trustees' Report

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The Trustees present their report with the financial statements of the charity for the year ended 31 July 2018. The financial statements have been prepared in accordance with the basis of accounting, and accounting policies as set out in notes 3 and 4 respectively, to the accounts.

Scottish Charity Number: SC000840

Address: Paisley Art Institute
C/O Unit 33
Sir James Clark Building
Abbeymill Business Centre
Paisley
PA1 1TJ

Trustees during the year:	David Sutton	President
	Eslyn Barr	Vice President
	Joe Broadley	Vice President
	Lesley Hinde	Secretary
	Graham Maloney	Honorary Treasurer

Structure and Management

Paisley Art Institute (PAI) is a charitable, unincorporated organisation. The purpose of the Institute, as recorded in the Constitution dated November 2011, is the encouragement and the promotion of Art by means of exhibitions and occasional lectures, meetings and demonstration classes, and the purchase of works of art or literature or by any other means which the committee determines appropriate.

The Charity's Committee of Management formally meets five times per year and includes the post holders of President, Vice Presidents (2), Secretary, Membership Secretary and Honorary Treasurer. Informal or extraordinary meetings may be arranged throughout the year.

Objectives and Activities

Committee of Management

At the October 2017 AGM there were some changes to the Committee of Management. President David Sutton remained in post and Vice-Presidents Eslyn Barr and Joe Broadley HPAI were re-elected. The Honorary Treasurer, Graham Maloney, was re-elected. PAI Secretary, Lesley Hinde was re-elected. Membership Secretary, Nicola Carberry, was re-elected. There was a resignation from Brent Morrison and Stuart Miller was elected as a replacement Lay Member. Caroline Gormley was elected as a new Artist Member. Other members were re-elected. The effective Committee of Management for 2017/18 became:

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PRESIDENT

David L Sutton PPAI

VICE PRESIDENTS

Eslyn Barr

Joe Broadley HPAI

SECRETARIES

Exhibition: Lesley Hinde

Membership: Nicola Carberry

COMMITTEE MEMBERS

Rowena Comrie

Michael Durning PPAI PAI RSW

Caroline Gormley

Norman Sutton-Hibbert

Hugh McKay

Lindsey McLachlan LL.B (Hons)

Stuart Miller

Karen Scopa

Alastair Strachan

Helen Wilson RSW RGI PAI

HONORARY TREASURER

Graham Maloney

EX-OFFICIO MEMBERS

Andrea Kusel, Curator of Art, Paisley Museum and Art Galleries

Susan Jeffrey, Development Co-ordinator, Paisley Museum and Art Galleries

Interim Committee Changes

Artist Member Karen Scopa died tragically at the end of December 2017. Artist Member Norman Sutton-Hibbert resigned from the Committee in June through health issues. Artist Member Michael Durning was asked to stand down from the Committee in June.

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Events

The Scottish Drawing Competition

Saturday 28th October 2017 - Saturday 25th November 2017

The Paisley Art Institute hosted the return of the Scottish Drawing Competition to Paisley Museum and Art Galleries. The competition was last curated in 2011 and is open to artists born in Scotland or resident at the time of entry. It was also open to students currently attending an art course in a college in Scotland. The PAI welcomed The City of Glasgow College as a partner and sponsor for the event.

Contemporary drawing practice continues to embrace traditional skills and techniques but also seeks to redefine and stretch the boundaries of what drawing can be as new media are employed and processes evolve and expand into new territories. The PAI Drawing Competition sought to explore and showcase the best of drawing in 2017 and provide a survey of the breadth of practice in Scotland at this time. Work that challenges the idea of what drawing is today was encouraged alongside traditional drawing practices. Entrants were limited to a maximum of 2 works. A large number of works were entered for the competition resulting in an exhibition of over 200 works in different media.

The competition was judged by a celebrated panel of assessors:

Kate Downie RSA is a United States-born Scottish artist who works in painting, printmaking and drawing. She is known for her landscape painting, and her works are held by Glasgow's main public galleries. **Stuart MacKenzie RSA** is Senior Lecturer in Painting and Pathway Leader of Masters Drawing and Painting at Glasgow School of Art. His work has been shown extensively, nationally and internationally. **Adrian Wiszniewski RSA** remains best known as one of the 'New Glasgow Boys'. He has had solo shows across Europe, Australia and Japan and his paintings are held in the collections of renowned international galleries.

Several awards were assessed and given including: Paisley Art Institute/City of Glasgow College, Art Hire Framing Award, Independent Financial Advice Centre Student Prize, Walker Laird Prize, The Jamieson Award, The Barr Award, The M Award, Derwent Award and the Cass Art Award.

To complement the Competition there was a programme of drawing demonstrations by PAI Diplomates, and Artist Members, during the weekends of the exhibition and to highlight drawing practice their sketchbooks, and those of all the eminent assessors, were on display. The exhibition also showed a rare viewing of drawing works by Alphonse Legros (1837-1911). 222 works were selected, shown and catalogued. 226 guests and visitors attended the preview day. In total 1295 visited the exhibition. A total of 10 works were sold and 157 catalogues were sold during the relatively short exhibition run. The Treasurer reported a welcome surplus for the overall project.

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The 130th PAI Annual Exhibition

Saturday 19th May 2018 - Sunday 24th June 2018

Opened on the 19th May in the Paisley Museum and Art Galleries and ran until 24th June 2018 giving a 5-week run. The exhibition is open to all artists and not just members of the PAI. Over 600 artworks of paintings and sculptures were submitted and 534 were hung or shown including 29 sculptures or 3-D work, again a significant number. We believe this to be the largest hanging of a single open exhibition in Scotland in 2018. PAI hosted Corporate and Private View evenings for artists, purchasers and interested members of the public. There were a total of 3325 visitors to the exhibition including 247 guests to the Corporate Evening and 362 to the Private View. This represents similar high numbers for the preview evenings as for 2017. A healthy number of 587 exhibition catalogues were sold throughout the span of the exhibition including the preview evenings. Catalogues were also distributed to sponsors, advertisers and special guests. 42 works of art were sold providing welcome revenue from commissions. Artist Member postcards (8" x 6" original paintings) produced by invite from members for the 130th were sold on the Friday preview evening and those re-donated from previous years were brought out for sale on the Thursday preview evening. Thereafter there was a proactive sales campaign in the galleries at the weekends throughout the exhibition. All sales were enhanced by the purchase acquisition of two postcard carousels designed to showcase the size of these works. The commission from the sale of postcards more than compensated for the carousel outlay. A total of 29 postcards were thus sold.

Once again, the combined sales of catalogues, works of art, artist postcards, and the input from advertising sponsors, represented a healthy total revenue to the Institute, offsetting exhibition costs as reported in the financial accounts.

The Guest Painter was Bet Low DLitt ARSA RSW RGI (1924-2007) with seven works loaned from The Bet Low Trust. Bet Low was an influential artist who studied at Glasgow School of Art and listed many well known contemporaries as friends and collaborators from the art, music and theatre world in Glasgow. She trained as an art teacher before being involved in designing theatre sets. After World War II, she was part of the eminent Clyde Group of Writers and Artists and exhibited with the renowned art institutions of the day. Her works are in many public and private collections. The Guest Sculptor was Charles Poulsen. Charles is based in a converted mill steading in the Scottish Borders and works from there in the media of sculpture, drawing and 'growing sculpture' (design gardening). For this exhibition Charles loaned five works in a mixture of wax, paper and lead. There is a strong analogy of his translucent wax sculptures with the layered effect similar to that in drawing. His steading is a house, studio, art room with a distinctive garden and hosts an annual Open Studio event.

The exhibition was promoted by the production of full colour posters using a striking image from the late Artist and Committee Member, Karen Scopa. The image was also used for the front cover of the 130th catalogue. Publicity and promotion of the exhibition were further advertised through art media organisations, the PAI web site, Facebook and Twitter accounts. Guest Assessor Giles Sutherland provided wide publicity for the exhibition by delivering an excellent art review for The Times

newspaper. The 2018 annual exhibition catalogue was printed by Print Studio Scotland, based in Paisley, for repeat and discounted business.

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The catalogue was supported by 13 advertisers with some new to supporting the PAI and replacing previous sponsors. All exhibited works were eligible for 23 awards from a mix of repeat and new sponsors, the latter replacing withdrawn givers. We welcomed new awards from the Bet Low Trust, Paisley Is, KN Network Services, Independent Financial Advice Centre and Glasgow Gallery. The guest external assessors chose works for awards not given by specific sponsors and comprised Lorraine Cameron, Provost of Paisley; Alexander (Sandy) Guy, Scottish Artist; Kenny McKenzie, Bet Low Trustee and Giles Sutherland, Art Writer.

Schools' Competition

Saturday 9th June 2018 - Saturday 18th August 2018

The Paisley Art Institute hosts and holds a Schools' Competition for Primary and Secondary Schools and shows an exhibition of selected work during the run of the Institute's Annual Exhibition. It is open to all schools in Renfrewshire and the exhibition is shown in the mezzanine area of Paisley Museum and Art Galleries. The purpose remains to encourage emerging talent in art. This encouragement is made possible by the continuing, generous sponsorship of the Macfarlane Group and allows the PAI to award cash prizes to winners and runners up in three age categories as well as a handsome trophy to the overall winner. This year work was submitted by Secondary Schools in the categories S1-S3 and S4-S6. The overall winner was selected from one of the category winners. The Guest Assessor was PAI Artist and Committee Member Hugh McKay. Hugh was so impressed by the standard and quality that we agreed to add some 'commended' awards to the list of winners and runners up. Hugh said "as a one time examiner with the Scottish Qualifications Authority (SQA) for artwork submitted for national qualifications at National 5, Higher and Advanced Higher levels, I am very impressed with the quality of all the work and the accomplished use of media, style and originality in the presentations. It was a pleasure to assess these works and I haven't seen any better when working with the SQA".

It was a pleasure to welcome Mr John Love, Financial Director, Macfarlane Group, to the award and opening day of Friday 8th June. The Macfarlane Group is the main sponsor for this event and provide the cash prize money and an annual trophy for the outright winner. John presented the awards and the trophy to the overall winner.

New Artist Members

Artists can apply for Artist Membership of the Paisley Art Institute on the same date as the October AGM. Applicants are instructed to deliver three art works for assessment, in painting or sculpture, representing their style, subject matter and consistent with their current work. For October 2017, a high number of 19 applications were submitted and 14 were successful. The increase in registered Artist Members shows that the Paisley Art Institute continues as an art institution of reputation and prestige.

Diplomates

Diplomates (PAIs) are the highest level of Artist Membership and can only be nominated and elected by a panel of Diplomates known as the Credentials Committee. In April 2018, the Credentials Committee elected **Marion Drummond** PAI and **Simon Manby** PAI.

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Financial Review

The Trustees' policy is to maintain sufficient reserves to cover a minimum of three months expenditure, excluding exhibition costs and artist payments. Exhibition costs are met from commission on exhibition painting sales and catalogue sales. Artist payments are only payable on exhibition sales completed and paid.

Grants Policy

The charity does not make grants. Awards are made annually on the basis of judging panel recommendations for various categories of art. Most of these awards are funded by sponsors.

Risk Statement

The trustees actively consider the risks to which the charity is exposed and where possible, and appropriate, take such actions as are necessary to mitigate those risks.

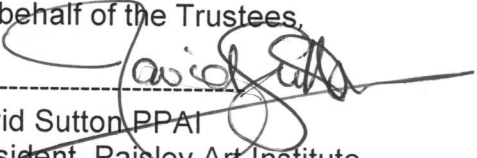
Statement of Trustees' Responsibilities

It is the responsibility of the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the results of the charity for that year. In preparing the financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgement and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other regularities.

On behalf of the Trustees,



David Sutton PPAI
President, Paisley Art Institute
22 March 2019

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Statement of Financial Activities

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	Notes	Unrestricted Funds £	Restricted Funds £	2018 Total Funds £	2017 Total Funds £
<u>Income Resources</u>					
Charitable Income	1	45,508	-	45,508	39,577
Investment Income	1	-	3	3	169
<hr/>					
Total Income Resources		45,508	3	45,511	39,746
<hr/>					
<u>Resources Expended</u>					
Direct Charity Expenditure	2	32,030	100	32,130	27,053
Support Costs	2	5,557	-	5,557	6,262
Governance Costs	2	480	-	480	480
<hr/>					
Total Ongoing Resources		38,067	100	38,167	33,795
<hr/>					
<u>Net Movements in Funds</u>					
Total Funds Brought Forward		7,441	(97)	7,344	5,951
		62,575	5,106	67,681	61,731
<hr/>					
Total Funds Carried Forward		70,016	5,009	75,025	67,682
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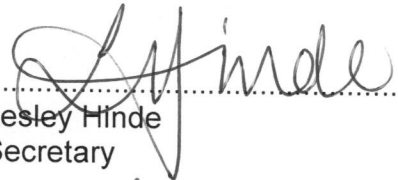
Balance Sheet

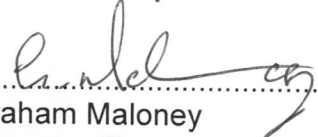
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	<u>Notes</u>	<u>2018</u> £	<u>2017</u> £
<u>Fixed Assets</u>		-	-
<u>Current Assets</u>			
Cash at Bank and in Hand		59,185	54,090
Debtor – Renfrewshire Life		16,352	14,196
Debtors Advertising & Awards		570	160
		<u>76,107</u>	<u>68,446</u>
<u>Current Liabilities</u>			
Accrued expenses		(1,082)	(764)
		<u>75,025</u>	<u>67,682</u>
		=====	=====
<u>The following funds make up these balances:</u>			
Restricted income funds	7	5,009	5,106
Unrestricted income funds		70,016	62,576
		<u>75,025</u>	<u>67,682</u>
	8	=====	=====

The Institute has no other investments, assets or material liabilities.

Approved by the Trustees on 22 March 2019 and signed on their behalf by: -


.....
Lesley Hinde
Secretary


.....
Graham Maloney
Honorary Treasurer

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Notes to the Financial Statements

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	<u>Notes</u>	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>2018 Total Funds</u> £	<u>2017 Total Funds</u> £
<u>Incoming Resources</u>					
Exhibition Sales		19,970	-	19,970	18,310
Catalogue sales		2,976	-	2,976	2,472
Grants received		-	-	-	-
Postcard sales		3,965	-	3,965	3,893
Exhibition fees		6,887	-	6,887	4,057
Members subscriptions		3,590	-	3,590	4,385
Catalogue advertising		3,390	-	3,390	2,410
Prize and awards sponsors		4,750	-	4,750	4,050
		45,508	-	45,508	39,577
<u>Investment Income</u>					
Interest received		-	3	3	169

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Notes to the Financial Statements (continued)

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Resources Expended

	<u>Notes</u>	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>2018 Total Funds</u> £	<u>2017 Total Funds</u> £
<u>Direct Charitable Expenditure</u>					
Payments to Artists		13,631	-	13,631	12,644
Exhibition Expense		9,294	-	9,294	6,184
Museum Commissions		407	-	407	304
Prizes & Awards		5,445	100	5,545	4,400
Advertising		1,858	-	1,858	2,342
Website		140	-	140	120
Insurance		1,255	-	1,255	1,059
Conservation and restoration		-	-	-	-
		32,030	100	32,130	27,053
<u>Support Costs</u>					
Secretary/Treasurers Fees	6	4,500	-	4,500	4,333
Postage, Stationery & telephone		809	-	809	1,676
Meeting Costs		248	-	248	253
Equipment		-	-	-	-
		5,557	-	5,557	6,262
<u>Governance Costs</u>					
Accountancy		480	-	480	480

Notes to the Financial Statements (continued)

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3 Basis of accounting

These accounts have been prepared on the basis of historic cost accordance with:

- accounting and Reporting by Charities – Statement of recommended Practice (SORP 2005)
- and with applicable Accounting Standards.

4 Accounting Policies

- Income and expenditure are accounted for on an accruals basis.
- It is the Trustees belief that they are the owners of a specific collection of paintings, but as the precise position of ownership has as yet to be legally confirmed, no value is shown in the accounts of Paisley Art Institute at this time.

5 The nature and purpose of the funds: -

General Funds

The general fund is used for the day to day running of the Institute.

Mary Armour Fund

The artist Mary Armour left £5,000 in her will to be used by the Institute. The Institute presents the William and Mary Armour Award each year at our annual exhibition.

6 Secretary/Treasurer Fees

Secretarial fees of £4,500 (2017: £4333) were paid during the year for administrative duties of which. £3,500 was paid to trustees (2017: £3,500)

7 Restricted Income Fund

	<u>Sculpture Fund</u>	<u>Robert Edmonds Fund</u>	<u>Mary Armour Fund</u>	<u>Total</u>
	£	£	£	£
Balance brought forward	262	407	4,437	5,106
Activity -	-		(97)	(97)
Balance carried forward	262	407	4,340	5,009
	=====	=====	=====	=====

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Notes to the Financial Statements (continued)

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8 Analysis of Net Assets Over Funds

	Unrestricted <u>Funds</u> £	Restricted <u>Funds</u> £	Total <u>Funds</u> £
Fixed Assets	-	-	-
Debtors	16,922	-	16,922
Cash	54,176	5,009	59,183
Accrued Expenses	(1,082)	-	(1,082)
	<hr/>		
Total Net Assets	70,016	5,009	75,025
	=====		

I report on the accounts of the Charity for the year ended 31 July 2018 which are set out on pages 8 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with Section 44(1)(a) of the 2006 Act and Regulation 4 of the 2006 Accounts Regulations, and

to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2007 Accounts Regulations
have not been met, or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ann McLaren
McLaren Ross
19 Glasgow Road
Paisley PA1 3QX

22 March 2019